## Emergency Response Coordinator-Full Time ECDHD, Columbus

The Emergency Response Coordinator is primarily responsible for the coordination of Public Health Emergency Preparedness (PHEP) activities and the Public Health Emergency Response Plan for East Central District Health Department. This position is responsible for reviewing, evaluating, and analyzing work environments and designing programs and procedures to control, eliminate, and prevent disease or injury. The Emergency Response Coordinator will represent ECDHD in community and state meetings regarding emergency preparedness. Bachelor's degree from an accredited college or university with major course work in Emergency Management, Public Administration, or related field.

### Essential Job Functions:

- 1. Coordinate an annual risk assessment which includes hazard vulnerability assessment (HVA)/risk analysis to determine ECDHD's risk for natural, technological, human-caused, or other disasters.
- 2. Coordinate and implement annual risk management goals and action plan.
- 3. Assist in the development and implementation of strategic and operational procedures and protocols to execute emergency management functions.
- 4. Develop, coordinate and/or facilitate applicable EHS-related training and all emergency response training/drills such as fire, rescue, hazmat, first aid, medical, incident command, etc.
- 5. Update and maintain the Continuity of Operation Plan (COOP).
- 6. Works collaboratively with designated ECDHD staff to ensure surveillance, disease investigation and reporting, and epidemiology services occur.
- 7. Manages ECDHD's risk management and emergency preparedness grants and associated activities, and budget monitoring and completes required reports timely and accurately.
- 8. Coordinate the logistics of disaster response or crises management activities including evacuations, and implement special needs programs and plans.
- 9. Collaborates with community and state preparedness partners to identify roles and responsibilities while ensuring ECDHD fulfills its obligations.
- 10. Participates or oversees the participation in preparedness planning meetings and exercises with the local health department(s), healthcare coalitions, and the Nebraska Department of Health and Human Services.
- 11. Respond to public inquiries on emergency preparedness issues and provide appropriate information.
- 12. Performs other duties as assigned.

### Required:

- 2 years of progressive, demonstrated experience in Emergency Management or related field
- Proficient with Microsoft Office Suite or related software.
- Skill in effective problem solving and conflict resolution
- Ability to work well with individuals of diverse socioeconomic, cultural, and intellectual backgrounds.
- Ability to adapt to flexible work environments.
- Ability to communicate courteously and effectively with agency employees, officials,

partner agencies/entities, and the public.

- Ability to work effectively in a team environment.
- Effective oral and written communication skills.
- Demonstrated record of HIPAA compliance.

#### Preferred:

- Prior experience in program coordination.
- Prior experience with grants management.
- Familiarity with PHAB accreditation elements related to emergency preparedness.
- Intermediate knowledge of Emergency Operations Center (EOC) operations.
- Public speaking experience and community service activities preferred.
- Familiarity with Public Health and Hospital Preparedness Program capabilities and understand healthcare. coalition activities/ regional response activities.
- Ability to design lesson plans, coordinate courses, and assist/ conduct realistic simulated training.
- Familiarity with public health, governmental, or healthcare emergency preparedness, including security, safety, HAZMAT, OSHA, NIMS, HICS, HVA, CMS, and hospital accreditation body (e.g., TJC, DNV-GL) related criteria.
- Successful completion of the required Federal Emergency Management Agency's Independent Study (IS) Programs courses (or FEMA recognized equivalents), including: IS-100, IS-200, IS-300, IS-400, IS-700, and IS-800 required.
- Certification in Emergency Management/ Preparedness.

# General Dentist-Full time GNCHC, Columbus

Good Neighbor Community Health Center is seeking a licensed dentist to provide services at our Columbus location. Good Neighbor is a Federally Qualified Health Center and provides dental services on a sliding fee schedule based on a family's income to make dental care affordable to everyone. We offer competitive pay and benefits and are FTCA deemed. This position is also eligible for loan repayment for both full and part time employees through the National Health Service Corp.

## Medical Assistant-Full time GNCHC, Columbus and Good Neighbor, Fremont

The certified medical assistant support patient care under the direction of a nurse or provider. The CMA is responsible for general care functions such as taking vitals, entering reason for visit, administering medication, sending in refills, calling patients as directed by provider, cleaning equipment and backup to clerical staff. High School Diploma or Equivalent required. Certified Medical Assistant or the ability to earn certification within three months.

## Required:

- BLS certification or ability to earn certification within three months.
- Ability to work well with individuals of diverse socioeconomic, cultural and intellectual backgrounds.

- Effective oral and written communication skills.
- Able to exhibit a high level of confidentiality.
- Excellent organizational skills.
- Proactive and independent with the ability to take initiative.

#### Preferred:

- Previous medical assisting experience.
- Clinical experience preferred.
- Knowledge of Patient Centered Medical Home & Meaning ful Use.

#### Certified Medication Aide

The certified medication aide support patient care under the direction of a nurse or provider. The CMA is responsible for general care functions such as taking vitals, entering reason for visit, administering medication, sending in refills, calling patients as directed by provider, cleaning equipment and backup to clerical staff. High School Diploma or Equivalent required. Certified Medication Aide or the ability to earn certification within three months.

#### Required:

- BLS certification or ability to earn certification within three months.
- Effective oral and written communication skills.
- Able to exhibit a high level of confidentiality.
- Excellent organizational skills.
- Proactive and independent with the ability to take initiative.

#### Preferred:

- Previous medical assisting experience.
- Clinical experience preferred.
- Knowledge of Patient Centered Medical Home & Meaningful Use.

## Dental Hygienist-PT

#### GN. Fremont

The Dental Hygienist provides preventative oral care under a generalized supervision. The Dental Hygienist performs all duties within the scope of practice of dental hygiene including but not limited to: subgingival and supragingival scaling, root planning, coronal polishing, administering local anesthetic, exposing radiographs, placing sealants and chemotherapeutics agents, inspecting the oral cavity for abnormal tissue, taking alginate impressions, and assisting the dentist as necessary. Graduate of an accredited school of Dental Hygiene.

#### Required:

- Current Nebraska Dental Hygienist license.
- Current local anesthetic certification.
- Basic Life Support certification.
- Ability to work well with individuals of diverse socioeconomic, cultural and intellectual backgrounds.
- Effective oral and written communication skills.
- Able to exhibit a high level of confidentiality.

## Preferred:

- Bi-lingual or ability to work with an interpreter if the need arises.
  Proven experience as Dental Hygienist or similar role.
- Experience in preparing and maintaining dental equipment.