

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 6/12/2018

Dental Assistant

Full time dental assistant to provide chair side assistance in all operative and dental treatment procedures. Perform office and clerical procedures relative to patient records, appointment and fees. Prepare dental instruments and materials necessary for the treatment of patients. Assist, perform, and demonstrate dental services such as four-handed dentistry, taking and processing impressions, and x-rays, radiographic procedures, placement of rubber dams, patient management and other dental techniques.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 6/01/2018

Certified Application Counselor

Full time position that will provide outreach to community members and to existing GNCHC patients and clients on the Health Insurance Marketplace Exchanges and Medicaid program. Assist uninsured patients/clients by determining eligibility to apply for the Marketplace Exchanges and Medicaid program and assist with the application for those programs. Must have high school diploma or GED and current Nebraska Driver's license. Prefer bilingual candidate.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 5/31/2018

Bilingual Customer Service Representative-CSR

CSR candidate will greet patients; answer multi-line income phone calls, schedule appointments for nursing and provider staff. Responsible for data entry of patient demographic information into computer program. Ability to read, write and speak English and Spanish. Basic computer skills preferred. Additional qualities include: detail oriented with attention to accuracy, self-motivated, and committed to job responsibilities. Must possess friendly, professional customer service skills. Cashbox and reconciliation management skills a plus. Required high school diploma or its equivalent.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 5/31/2018

Director of Quality, Risk Management and Compliance

Successful candidate will oversee a corporate wide quality improvement program to include performance measurement reporting and maintain corporate compliance and risk management plan. Master's degree in Public Health, Healthcare Administration, Nursing or Bachelor's degree and 2-3 years' experience working in healthcare field.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 5/25/2018

Staff Accountant

Successful candidate will assist in processing payroll, bank reconciliation and grant accounting. Duties include tracking and recording all grant activity, create internal financial statements for each grant. Communicate, present and discuss department financials to appropriate agency management member. Bachelor's degree in Accounting or Associate

Degree in Accounting in addition to equivalent work experience with preferred at least 3 plus years' experience of accounting, payables, payroll, and account reconciliations.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 5/17/2018

Outreach & Enrollment Coordinator

Successful candidate will provide outreach to the community members and to patients/clients on the health insurance marketplace exchanges and the Nebraska Medicaid Program. Will provide education via community presentations and coordinate with other ECDHD/GNCHC programs and outside agencies to recruit potential enrollees. Coordinator position supervises Certified Application Counselor's within the agency.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 5/16/2018

Chief Financial Officer

Full time position that will be responsible for oversight of all accounting functions and audits. Prepare, analyze and present financial statements, budgets and reports. Budget forecast of revenue and expenses along with management of federal, state and private grants. Will supervise accounting, purchasing and billing staff. Successful candidate will have Bachelor's degree in accounting, finance, or related field and have five years of relevant experience in a multi-funded business.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 4/18/2018

Reproductive Health/OB Clinic Coordinator-Fulltime

The Reproductive Coordinator will be responsible for providing and teaching about family planning methods, participate in the quality assurance component of the program. Will provide data and statistical information for state reporting. Good knowledge of supervisory practices. Must possess a current Nebraska Nursing license.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 3/28/2018

Behavioral Health Clinical Supervisor

Responsible for day to day functions, coordination and supervision of behavioral health services. Supervises licensed and non-licensed direct service staff. Assure and train staff on clinical intervention strategies, treatment planning, and screenings as necessary for service delivery. LMHP, LIMHP, Clinical Psychologist or Clinical Social Worker licensed in the state of Nebraska with minimum of two year experience.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 2/8/2018

LPN

Full time (40 hours/wk) LPN to work in a busy medical clinic. Requires license as an LPN in the state of Nebraska, preference given for 1-2 years' experience in outpatient medical clinic, however would waive for bilingual candidate. Requires a working knowledge of medical office practice and

computer skills, ability to communicate with clients, providers and support services while multi-tasking in an efficient and organized manner.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 2/8/2018

Certified Medical Assistant

Full time (40 hours/wk) Certified Medical Assistant to work in a busy medical clinic. Requires a working knowledge of medical office practice and computer skills, ability to communicate with clients, providers and support services while multi-tasking in an efficient and organized manner. Successful candidate will have a current Nebraska Medication Aide license, or National Medical Assistant license with Nebraska Medication Aide license.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 6/15/2017

Limited Medical Radiographer

Part Time opportunity to perform and process radiographic studies in a radiography setting for diagnostic purposes. Be familiar with and practice the standard universal measures to prevent contamination and/or infection and radiation protection. Participate in the quality assurance component of the clinic. Requires a Limited Medical Radiographer Certification including chest, extremities, spine, pelvis and skull positioning.

JOB OPENINGS FOR ECDHD-GNCHC will close when filled. Posted 8/30/2017

Bilingual Community Health Worker- Full Time

We are seeking an energetic person who is passionate about health care to work with patients in an innovative medical clinic. Will be responsible for educating patients while helping them develop strategies to improve their health and well-being. Must be motivated and a self-starter. This position requires the candidate to speak and write fluent English and Spanish. Computer skills are required. Some medical experience preferred, however, will train the right candidate. High School diploma or its equivalent is required.