

JOB OPENINGS FOR ECDHD will close when filled. **Posted 9/16/2014**

Pediatrician

Our busy community health center needs a bi-lingual Pediatrician to provide outpatient and limited in-patient care (follow-up for newborns and some admission). Our clinic is a PCMH-Patient Centered Medicaid Home and The Joint Commission Accredited in Ambulatory Care.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 10/17/2014**

Van Driver

Love to Drive? ECDHD has a Part-time position driving patients in company van. Clean driving record and good customer service a must.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 01/09/2015**

Prevention Linkages Supervisor

Can you lead others to obtain goals? Are you seeking an upper management position? Seeking a highly motivated person who can lead others to ensure grant based program goals and objectives are being met in a timely fashion. Successful candidate must be able to supervise up to six professional staff. Candidate will supervise master student programs as well as providing supervisory skills. Must be a self-starter with excellent written and oral communication skills. Knowledge of computer and word processing functions is essential. Master's degree in public health or a related field.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 04/17/2015**

Child Well Being Coordinator

Seeking self-motivated and organized person to coordinate and facilitate a dynamic community coalition which promotes the well-being of children ages 0-8 and parents. Essential for the candidate to have highly developed professional skills in facilitating meetings. This position requires excellent written and verbal communication skills that will be used with grant funders, agency staff, collaborators, and the general public. Candidate will work independently and with collaborators to progress the work plan of the Child Well Being program/coalition. Must be advocate for the well-being of the young child. Position is part time at 20 hours a week. Baccalaureate degree preferred.

JOB OPENINGS FOR ECDHD will close when filed. **Posted 5/20/2015**

Bilingual Community Health Worker

Are you passionate about children's health? Do you like to work with families? Seeking a person to educate parents on the need for early well-being checks and vaccinations in Platte and Colfax counties. This position requires the candidate to speak and write fluent English and Spanish. The ability to work with people of different backgrounds is an essential part of this position. Must be motivated and a self-starter who can provide quality education and care for patients.

JOB OPENINGS FOR ECDHD will close when filed. **Posted 6/01/2015**

LPN Nurse

Full time LPN to work in a busy Medical/Women's health clinic. Provide quality patient care and assist in patient procedures. Licensure as a LPN or CMA in the state of Nebraska required. Preference given for those with experience in outpatient clinic; however would waive for bilingual candidate.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 7/9/2015**

Billing/Collections Clerk- Full Time Position

Immediate FT position, great benefits. Prefer 2 yrs in medical billing/collections. Understanding of insurance billing concepts, practices, and procedures, monitor delinquent accounts and participate in resolving open A/R. Skills needed in quality focus, good time management, organizational, and documentation skills, confidentiality, excellent customer service critical.

JOB OPENINGS FOR GOOD NEIGHBOR FREMONT WILL CLOSE WHEN FILLED.

Posted 06/23/2015

CSR-Customer Service Representative

Two full-time CSR candidates who will work in Good Neighbor Fremont clinic in Fremont Nebraska. Successful candidate will greet patients; answer multi-line incoming phone calls, schedule appointments for nursing and provider staff. Data entry patient demographic information into computer program. Verify insurance benefits, assess patient income, for sliding fee determination, and complete registration process for patient enrollment. Ability to read, write and speak English and Spanish is a must. Basic computer skills preferred. Additional qualities include: detail orientated with attention to accuracy, self-motivated and commitment to the job responsibilities, friendly and professional customer service skills, cash box and receipt management/reconciliation. Bilingual skills a plus.

Clinical Nursing Supervisor

This is a full time position which requires a RN and would prefer a BSN, must have at a minimum 5 years supervisory experience. Job duties include supervising clinic staff, providing leadership and guidance to staff, day to day problem solving, and program reports. Must have excellent verbal and written communication skills and ability to maintain professional working relationships with patients, employees, physicians and co-workers.

Medical Health Assistant

Will assist in care of patients under the direction of a nurse/provider, interview patients, measures vital signs and records information in patient charts. They prepare rooms for examination of patients; clean rooms after patients leave and prepare for the next patient visit. Previous medical office experience, CAN or Medical Assistant certification preferred. Bilingual skills a plus.

LPN Clinic Nurse

Requires a working knowledge of medical office practice and computer skills, ability to communicate with clients, providers and support services while multi-tasking in an efficient and organized manner. Requires license as an LPN in the state of Nebraska. Preference given for 1-2 years' experience in outpatient medical clinic, however would waive for bilingual candidate.

Please contact Kelly Theilen at East Central District Health Department by email or by phone.
Email: ktheilen@ecdhd.com Phone: 402-562-8957

Updated: 07/24/2015