

## East Central District Health Department Job Openings:

JOB OPENINGS FOR ECDHD will close when filled. **Posted 8/6/2014**

### Medical Billing Clerk

Immediate Part Time (20 hours a week) position with great benefits. Prefer 2 years' experience in billing and collections management. Medical billing knowledge and understanding with insurance billing concepts, practices, and procedures preferred. This position will monitor delinquent accounts and participate in resolving open insurance A/R. Skills needed to perform responsibilities include: quality focus, time management, organization, detail oriented, documentation skills, ability to analyze information, general math skills, confidentiality, excellent customer service and ability resolving conflict.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 8/7/2014**

### Patient Centered Medical Home Educator (PCMH)

Looking for a self-motivated candidate who can work with patients in individual and group settings. Designs and implements health education designed to increase awareness and knowledge for the improvement of health in a community center. Keeps up-to-date on changes in health care technology to keep education program material current. Requires a bachelor's degree and Bi-lingual in English and Spanish. Familiar with a variety of patient education concepts, practices and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. A wide degree of creativity and latitude is expected. Typically reports to Chief Operating Officer.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 8/22/2014**

### Good Neighbor Community Health Center- LPN

Full-time LPN (40 hours/week) to work in busy medical and requires a working knowledge of medical office practice and computer skills, ability to communicate with clients, providers, and support services while multi-tasking in an efficient and organized manner. Requires license as a LPN in the state of Nebraska, preference given for 1-2 years' experience in outpatient medical would waive for bilingual candidate. No weekends or holidays.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 8/29/2014**

### Coordinator for Youth Obesity Prevention

Full time position requires excellent communication, organizational and leadership skills to manage a new grant to promote and improve physical activity and improve nutrition to help combat youth obesity. Must be motivated and self-starter. Will be responsible for grant reporting, fiscal management of grant, assisting in policy development, facilitating coalition meetings, supporting schools as they work with the School Health Plan and day to day operation of the grant. Experience in building community collaborating is a plus. Responsible for the attainment of short and long term performance measures and goals. Registered Nurse preferred; computer literacy required. Previous experience with grants is a plus.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 9/4/2014**

### Child Well Being and Early Development Network Services Coordinator

Seeking self-motivated person to work with two busy programs. This position requires excellent written and verbal communication skills that will be used with grant funders, agency staff, collaborators, school district, and the general public. Candidate will work independently and with collaborators to progress the two programs. Must be able to lead and facilitate a community coalition. Must be advocate for the young child and their family. Responsible for carrying out the work plan of the grant and moving initiatives forward. Position is full-time. Baccalaureate degree preferred. Prefer experience in clinical case management with a degree relating to Early Childhood Education, Social Work, Family Resources, or Health Practices.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 9/16/2014**

### Dentist

Our busy Community Health Center needs a second dentist. Will be moving to new building in January 2015. Practice opportunity includes preventative, emergency and restorative dentistry along with working with University of Nebraska Dental students, potential for faculty status.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 9/16/2014**

### Nurse Practitioner or Physician Assistant

Our busy community health center needs to expand services now in rural Nebraska. Candidate will work 4 ten-hour days per week with weekends off. Majority of adult clients serving high Hispanic population. Our clinic is a PCMH-Patient Centered Medical Home. Bilingual English and Spanish a plus.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 9/16/2014**

**Pediatrician**

Our busy community health center needs a bi-lingual Pediatrician to provide outpatient and limited in-patient care (follow-up for newborns and some admission). Our clinic is a PCMH-Patient Centered Medicaid Home and The Joint Commission Accredited in Ambulatory Care. Will be moving in our new facility in January 2015.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 9/16/2014**

**Dental Hygienist**

Our busy community health center needs a second dental hygienist. Will mostly work in the clinic but may work in the community as well. Will be moving in to our new facility in January 2015.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 9/18/2014**

**Bilingual Community Health Worker**

This position requires the candidate to speak and write fluent English and Spanish. Will be working with patients in a busy medical clinic to provide basic follow up care which will include helping people access other agency services. The ability to work with people of different backgrounds is an essential part of this position. Must be motivated and a self-starter who can provide care for patients. Computer skills are required.

Pease contact Kelly Theilen at East Central District Health Department by email or by phone.

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