

East Central District Health Department Job Openings:

JOB OPENINGS FOR ECDHD will close when filled. **Posted 5/20/2014**

Early Development Network (EDN) Services Coordinator

Prefer experience in clinical case management with a degree relating to Early Childhood Education, Social Work, Family Resources, or Health Practices. Candidate must be able to drive their personal vehicle, have a valid driver's license, maintain liability insurance on personal vehicle, maintain confidentiality of client information, be able to work flexible or extended hours and be able to physically access client homes and work with various family types. Knowledge of basic computer and word processing functions preferred.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 6/5/2014**

Peer Counselor (Bi-lingual)

Paraprofessional support person needed for 10 hours per week, to give basic breastfeeding information and encouragement to WIC pregnant and breastfeeding mothers. Must be current or previous WIC participant who has breastfed at least one baby for minimum period of three months. Must be enthusiastic about breastfeeding and want to help WIC pregnant and breastfeeding mothers enjoy a positive experience.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 6/5/2014**

Dental Assistant

40 hours a week, perform chair side assistance in all operative and dental treatment procedures. Perform office and clerical procedures relative to patient records, appointments, and fees. Prepare dental instruments and materials necessary for the treatment of patients. Assist, perform and demonstrate dental services such as four-handed dentistry, taking and processing impressions and x-rays, radiographic procedures, placement of rubber dams, patient management and other dental techniques. 1-2 years of experience and bilingual preferred but not required.

JOB OPENINGS FOR ECDHD will close when filled. **Posted 7/7/2014**

Information Management Specialist

40 hours a week, for an Information Management Specialist. This individual needs to be detail oriented and able to review medical records for accuracy and completeness. Responsible for Electronic Health Record data management, data scanning and release of information process for multiple clinics.

Pease contact Kelly Theilen at East Central District Health Department by email or by phone.
Email: ktheilen@ecdhd.com
Phone: 402-562-8957

“East Central District Health Department is an Equal Opportunity Employer and Provider.”